



FOUNDATION LEADERSHIP PROGRAM for PREPARATION FOR PRINCIPALSHIP

19 January to 22 July 2009

8:30am for 9:00am – 5:00pm

AIS Conference Centre
Level 12, 99 York Street, Sydney

Commercial parking only.
Close to Town Hall Station.

Senior executive in AIS
members schools preparing for
principalship.

*Participants who have recently
completed the Executive
Leadership program will receive
recognition of prior learning for the
first four days of this program and
a fee reduction to \$2,700.*

\$4,500
Cancellation should be in writing by
the closing date to enable refund.
Your registration will be confirmed by
fax after closing date

Closing Date: 12 December 2008

This intensive 10 day program will provide those considering principalship with insights of the knowledge and skills required of the position. It will also look in depth at critical financial and governance issues.

A special feature of the program will be an opportunity for participants to shadow an experienced principal using an observational framework designed to support them to consider the highlights and challenges of the role. Time will also be given to examining these observations in detail with other participants in the program and developing skills and confidence in dealing with them.

DAY 1

19 January 2009

The context of effective leadership

The changing nature of the Independent
sector

Expectations of the role of executive in
independent schools

Leading strategically

Leading and coaching teams

Ensuring a positive response to change

DAY 2

20 January 2009

Managing within a legislative framework

Educational compliance

Accreditation requirements

Legislative compliance

Establishing and managing a budget

Legal matters

Conflict resolution

DAY 3

21 January 2009

Maximising people performance

Making the most of your staff

Supervising & mentoring colleagues

Critical incident management

Students with disabilities

Cultural diversity

Recruitment, selection & induction

DAY 4

22 January 2009

Leading for optimal outcomes

Effective communication

Developing an action plan

Panel discussion

DAY 5

1 April 2009

Governance and financial management

Effective governance

Government funding

Understanding budgets

DAY 6

2 April 2009

Shadowing an experienced principal

Observational framework & protocols

DAY 7 & 8

In school shadowing of an experienced principal

DAY 9

21 July 2009

Learning from the shadowing experience

DAY 10

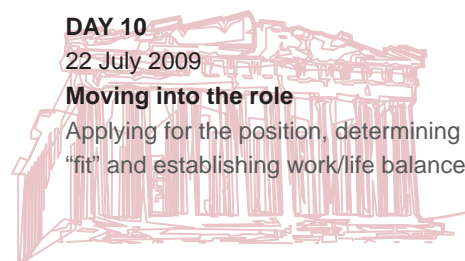
22 July 2009

Moving into the role

Applying for the position, determining
"fit" and establishing work/life balance



Independent Schools
Leadership Centre





FOUNDATION LEADERSHIP PROGRAM
REGISTRATION/TAX INVOICE

ABN 96 003 509 073

PLEASE:

1. Complete this form and either fax it to Cecilia Waites on (02) 9290 2274 or **email** at courses@aisnsw.edu.au asap
and
2. Send this form, with a school cheque, to: The Association of Independent Schools, Level 12, 99 York St, Sydney 2000

Please print clearly

SCHOOL DATA

School Name: _____

School Address: _____

Ph: _____ Fax: _____

COURSE DATA

Course name: _____

Date/s of course _____

Course cost: _____

(all advertised course costs include GST)

Date submitted: _____

APPLICANT DATA

1: Surname _____ First name: _____

Role in School: _____ Email: _____

2: Surname _____ First name: _____

Role in School: _____ Email: _____

3: Surname _____ First name: _____

Role in School: _____ Email: _____

4: Surname _____ First name: _____

Role in School: _____ Email: _____

If there are more than 4 applicants for this course please attach additional names to this sheet

Enclosed cheque for \$ _____ made payable to: **The Association of Independent Schools**