



FOUNDATION LEADERSHIP PROGRAM for SENIOR EXECUTIVES

6, 7, 8 & 9 October 2009

8:30am for 9:00am – 5:00pm

AIS Conference Centre
Level 12, 99 York Street, Sydney

Commercial parking only.
Close to Town Hall Station.

Deputy principals, directors of pastoral care, teaching and learning or curriculum, junior head, head of boarding and others working in similar roles in AIS member schools.

\$1,800
Cancellation should be in writing by the closing date to enable refund. Your registration will be confirmed by fax after closing date

Closing Date: 22 September 09

This four day program provides senior executives with the knowledge and skills required to successfully contribute to the leadership of an independent school. It includes a wide range of leadership and management issues, many of which are not often addressed in professional learning opportunities.

DAY 1

The context of effective leadership

The changing nature of the Independent sector
Expectations of the role of executive in independent schools
Leading strategically
Leading and coaching teams
Ensuring a positive response to change

DAY 2

Managing within a legislative framework

Educational compliance
Accreditation requirements
Legislative compliance
Establishing and managing a budget
Legal matters
Conflict resolution

DAY 3

Maximising people performance

Making the most of your staff
Supervising & mentoring colleagues
Critical incident management
Students with disabilities
Cultural diversity
Recruitment, selection & induction

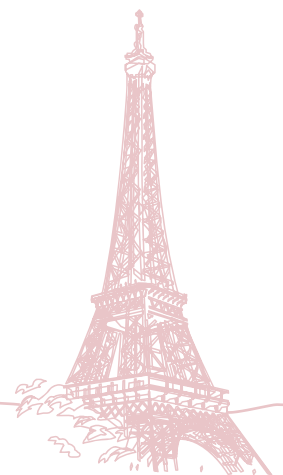
DAY 4

Leading for optimal outcomes

Effective communication
Developing an action plan
Panel discussion

islc

Independent Schools
Leadership Centre





FOUNDATION LEADERSHIP PROGRAM
REGISTRATION/TAX INVOICE

ABN 96 003 509 073

PLEASE:

1. Complete this form and either fax it to Cecilia Waites on (02) 9290 2274 or **email** at courses@aisnsw.edu.au asap
and
2. Send this form, with a school cheque, to: The Association of Independent Schools, Level 12, 99 York St, Sydney 2000

Please print clearly

SCHOOL DATA

School Name: _____

School Address: _____

Ph: _____ Fax: _____

COURSE DATA

Course name: _____

Date/s of course _____

Course cost: _____

(all advertised course costs include GST)

Date submitted: _____

APPLICANT DATA

1: Surname _____ First name: _____

Role in School: _____ Email: _____

2: Surname _____ First name: _____

Role in School: _____ Email: _____

3: Surname _____ First name: _____

Role in School: _____ Email: _____

4: Surname _____ First name: _____

Role in School: _____ Email: _____

If there are more than 4 applicants for this course please attach additional names to this sheet

Enclosed cheque for \$ _____ made payable to: **The Association of Independent Schools**