STUDENT SERVICES:

Support Materials and Professional Learning for Member Schools 2024

ais nsw
The Association of
Independent Schools
of New South Wales

Photo courtesy of
Hunter Valley Grammar School

Below is a curated selection of support materials developed by AISNSW and available for member schools focused on supporting students with diverse needs. The type of support materials include, for example:

Planning proformas and accompanying case studies that can be adapted for each school context

Online learning experiences designed flexibly so they can be completed individually, or as part of a suite and completed at your own pace

Guidance documentation to inform schools' own processes and procedures

Video snippets and animations developed to be short snippets of key information, with accompanying practical strategies, that may be used for staff professional learning sessions.

The support materials are organised alphabetically according to particular focus areas.

An AISNSW log-in is required to access the support materials.

High quality professional learning can also be accessed by schools. This may include face-to-face events and online learning experiences such as webinars. Network Groups also provide the opportunity to meet people in similar roles within the Independent school sector and gain insights from other education professionals.

Contact Student Services:

📞 02 9299 2845

✉ studentservices@aisnsw.edu.au

- Attendance
- Autism
- Behaviour
- Collaborative Planning Process
- Enrolling and Supporting Students with Disability
- Gender Identity
- Mental Health and Wellbeing
- Nationally Consistent Collection of Data on School Students with Disability (NCCD)
- Pedagogy and Practice
- School Counselling
- Support for Students with Disability in Stage 6
- 2024 Upcoming Events
- Network Groups

Attendance

[Guide to School Attendance Requirements and Attendance Improvement Planning](#)

- Understand the regulatory requirements and responsibilities of schools.
- Identify and respond to attendance concerns of individual students.
- Includes sample proformas for schools to use and adapt to assist with attendance improvement planning.

Autism

Three [online learning experiences](#) that provide a range of strategies to support the needs of all students on the autism spectrum:

- **Universal supports:** addressing the social communication, social interaction, patterns of behaviour and interests. (1 hour)
- **Targeted supports:** focusing on understanding the strategies and adjustments that can be integrated into daily classroom practice. (30 minutes)
- **Intensive supports:** identifying relevant strategies and adjustments based on a student's strengths and challenges. (30 minutes)

Behaviour

A suite of [video snippets, spotlights and resources](#) focused on **classroom management practices including**:

- Classroom environment
- Classroom expectations
- Procedures and routines
- Encouraging expected behaviour
- Active supervision
- Opportunities to respond
- Responding to behaviour

Five [online learning experiences](#) that focus on **supporting students with challenging behaviour**:

- Understanding behaviour, the function of behaviour and prioritising behaviours of concern. (25 minutes)
- Gathering information to identify the form and function of the behaviour. (35 minutes)
- Analysing the data, patterns of behaviour and summary statements. (30 minutes)
- Developing interventions and Behaviour Support Plans. (40 minutes)
- Implementing and monitoring interventions and the Escalation Cycle of Behaviour. (25 minutes)

Collaborative Planning Process

As defined in the *Disability Standards for Education 2005*, the Collaborative Planning Process is the fundamental practice underlying the procedure for supporting students who require adjustments to access and participate in education on the same basis as other students.

A range of resources including fact sheets, planning tools and case studies have been developed to support school teams in facilitating and documenting the Collaborative Planning Process that can be adapted for each school context.

Individual Planning	Behaviour Support Planning	Health Support Planning	School Risk Assessment

Enrolling and Supporting Students with Disability

The Guidelines for Enrolling and Supporting Students with Disability

- Understand the legal obligations when enrolling and educating students with disability.
- Includes collaborative planning tools and templates for use by schools, as well as sample consent forms when liaising with parents/carers to gather information from external support services.

Gender Identity

Gender Identity and Intersex Status: Guidance document for schools and accompanying planning considerations:

- Preparation of procedures and/or processes which reflect the obligations under the Sex Discrimination Act 1984 (Cth).
- Planning considerations.

Mental Health and Wellbeing

A suite of online learning experiences designed to assist in understanding the mental health and wellbeing needs of students:

- **Introduction** to promoting and protecting mental health and wellbeing. (1 hour)
- **Universal supports:** assisting in the identification of early signs of possible mental health difficulties and whole-school approaches that promote positive mental health and wellbeing. (45 minutes)
- **Targeted supports:** identifying emerging signs of possible mental health difficulties in students and the timely implementation of supports and adjustments. (45 minutes)
- **Intensive supports:** understanding the types of assessment and engagements that will benefit students requiring more intensive support. (30 minutes)

Mental Health Services Directory

mh Mental Health Services Directory

Provides clear information about a curated selection of external services focused on supporting student mental health organised according to geographical regions. Enables schools to identify the most appropriate external services according to the service type, age group, the threshold for the support provided, and provide contact details that schools can access and share with students and their families.

Literature Review: *How Can Schools Support Whole-school Wellbeing?*
Review of different wellbeing approaches over the past decade which identifies the most effective ways to support student wellbeing in schools.

Flowchart: Responding to Self-Harm and/or Suicidality
Suggested process that highlights specific steps to address safety and provide immediate support to a student who presents with concerns of self-harm and/or suicidality through three main stages: assessing risk, safety planning and school planning.

Animation: Understanding Anxiety
Explains anxiety and its functional impact: part one provides an overview of the anxiety cycle and part two explains why it is important to challenge this cycle.

Nationally Consistent Collection of Data on School Students with Disability (NCCD)

A range of planning tools, aligned with each of the four phases of the NCCD model:

- School planning
- Implementation
- Validation
- Reflection

Suitable for use when facilitating school-based learning sessions with teams of staff and building capacity and skills for teachers, counsellors, specialist and support staff.

Pedagogy and Practice

Fact Sheet: Multi-tiered Systems of Support (MTSS)

Provides an overview of the three-tiered framework MTSS, for allocating educational services to students with varying academic, social-emotional and behavioural skills.

Fact Sheet: Inclusive Programming and Planning

Outlines the Universal Design for Learning (UDL) approach to designing flexible learning for all students.

Illustrations of Practice: Using Engagement Strategies

A set of video illustrations highlighting strategies to ensure that students are involved in the lesson, allowing them to stay on track with the instruction.

School Counselling

Guidance for School Counselling in Independent Schools
Outlines considerations for informed consent, security of information and privacy laws.

Professional Associations for School Counsellors
Provides guidance in a range of areas such as ethical guidelines and code of ethics/conduct.

Support for Students with Disability in Stage 6

Webinar: Supporting Students with Disability in Stage 6
Provides information about adjustments for students with disability in Stage 6.

Transition Planning Resource Pack: Post School Planning for Year 12 School Leavers with Disability
A series of supports and planning resources to assist with post school planning for students with disability.

Photo courtesy of
St Gabriel's School

2024 Upcoming Events

Masterclasses

Masterclasses include a deep dive into the topic being presented and feature the expertise of an academic or subject matter expert.

[Attendance](#)
14 May 2024
9am – 3pm
AISNSW, Sydney

[Mental Health](#)
2 August 2024
9am – 3pm
AISNSW, Sydney

Student Services Symposium

Four sessions, distributed over two days. You choose to opt-in to the sessions that are of interest.

The symposium consists of four sessions, distributed over two days. You can choose to opt-in to the sessions that are of interest:

- **Symposium 1:** 21 May (Day 1) and 22 May (Day 2) 2024
  Venue: Summerland Christian College

- **Symposium 2:** 4 June (Day 1) and 5 June (Day 2) 2024
  Venue: Macquarie Anglican Grammar School

- **Symposium 3:** 18 June (Day 1) and 19 June (Day 2) 2024
  Venue: The Riverina College Wagga Wagga

Day 1: 9am – 12pm
[Leading Inclusive Education – A Whole-school Approach](#)

Day 1: 1pm – 4pm
[Supporting School Attendance and Student Engaging in School Refusal Behaviour](#)

Day 2: 9am – 12pm
[School Risk Assessment: Mental Health](#)

Day 2: 1pm – 4pm
[Supporting Students with Challenging Behaviour](#)

Network Groups

Network Groups provide the opportunity to meet people in similar roles within the Independent school sector and gain insights from other education professionals.

- **Diverse Learning**
  Meeting Schedule: Once per term – Week 5 (Wednesday 3:30pm – 5pm)
  Contact: Michelle O'Brien: Education Consultant mobrien@aisnsw.edu.au

- **School Counselling**
  Meeting Schedule: Once per term – Week 4 (various days)
  Contact: Fabienne Arora: Psychologist and Education Consultant farora@aisnsw.edu.au

- **Wellbeing**
  Meeting Schedule: Once per term – Week 3 (Tuesday)
  Contact: Laura Brennan: Education Consultant lbrennan@aisnsw.edu.au

MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER	
7	Optimising Evidence-based Practices to Promote Positive Behaviour K-6 9am – 3pm AISNSW, Sydney No cost for AISNSW member schools.	4 & 5	Student Services Symposium Macquarie Anglican Grammar School *Refer to information above*	31	Supporting Student with Challenging Behaviour (Primary) 9am – 3pm AISNSW, Sydney No cost for AISNSW member schools.	1	Supporting Students with Challenging Behaviour (Secondary) 9am – 3pm AISNSW, Sydney No cost for AISNSW member schools.	4	Optimising Evidence-based Practices to Promote Positive Behaviour K-6 12:30pm – 3:30pm Webinar No cost for AISNSW member schools.	29	Wellbeing Network Group Meeting 3:30pm – 5pm Online event	5	Risk Assessment and Management in Schools: Child Protection and Mental Health 9am - 3pm Webinar
8	Optimising Evidence-based Practices to Promote Positive Behaviour 7-12 9am – 3pm AISNSW, Sydney No cost for AISNSW member schools.	11 & 12	Youth Mental Health First Aid Training® (YMHFA) 9am – 5pm AISNSW, Sydney			2	Masterclass: Mental Health 9am – 3pm AISNSW, Sydney	5	Optimising Evidence-based practices to Promote Positive Behaviour 7-12 12:30pm – 3:30pm Webinar No cost for AISNSW member schools.			6	School Counselling Network Group Meeting 2pm – 3:30pm Online event
9	Practical Implementation of Social and Emotional Learning 3:30pm – 5pm Webinar No cost for AISNSW member schools.	13	Leading Staff Wellbeing 3:30pm – 5pm Webinar No cost for AISNSW member schools.			6	Wellbeing Network Group Meeting 3:30pm – 5pm Online event					13	Diverse Learning Network Group Meeting 3:30pm – 5pm Online event
10	Risk Assessment and Management in Schools: Child Protection and Mental Health 9am - 3pm AISNSW, Sydney	18 & 19	Student Services Symposium Riverina College Wagga Wagga *Refer to information above*			7	Trauma-informed Practices for Schools 9am – 3pm AISNSW, Sydney					14 & 15	Youth Mental Health First Aid Training® (YMHFA) 9am – 5pm AISNSW, Sydney
14	Masterclass 2: Attendance 9am – 3pm AISNSW, Sydney					14	School Counselling Network Group Meeting 2pm – 3:30pm Online event						
14	Wellbeing Network Group Meeting 3:30pm – 5pm Online event					21	Diverse Learning Network Group Meeting 3:30pm – 5pm Online event						
15	Implementing Restorative Practice in Schools 15 May 2024 3:30pm – 5pm Webinar												