

## Teaching Schools Learning Forum

Dates: 13 – 15 March 2024

<b>First Name:</b>		<b>Surname:</b>	
<b>Accor Membership:</b>		<b>Accor Membership Status:</b>	
<b>Phone:</b>		<b>Email:</b>	
<b>Address:</b>			
<b>No. of Adults:</b>		<b>No. of Children &amp; Ages:</b>	
<b>Sharer/s Guest Names</b>			
<b>Special Requests/Notes</b>			

Room Type	Bedding Configuration	Arrival Date	Departure Date	Number of Rooms per Night	Rate Per Room Night
Hotel Room Bed & Breakfast for 1	<input type="checkbox"/> King <input type="checkbox"/> Twin				\$175
Hotel Room Bed & Breakfast for 2	<input type="checkbox"/> King <input type="checkbox"/> Twin				\$201
1 Bedroom Suite Bed & Breakfast for 1	<input type="checkbox"/> King only				\$225
1 Bedroom Suite Bed & Breakfast for 2	<input type="checkbox"/> King only				\$251
2 Bedroom Spa Suite Bed & Breakfast for 1	<input type="checkbox"/> King/King <input type="checkbox"/> King/Twin				\$424
2 Bedroom Spa Suite Bed & Breakfast for 2	<input type="checkbox"/> King/King <input type="checkbox"/> King/Twin				\$450
2 Bedroom Spa Suite Bed & Breakfast for 3	<input type="checkbox"/> King/King <input type="checkbox"/> King/Twin				\$476
2 Bedroom Spa Suite Bed & Breakfast for 4	<input type="checkbox"/> King/King <input type="checkbox"/> King/Twin				\$502
Extra Person Bed & Breakfast	Sofa Bed (excluding Hotel Rooms)				\$66.00
Infant	Baby Cot OR Highchair per item				\$10.00

*Please Note: Hotel Rooms accommodate maximum 2 guests, 1 Bedroom Suites accommodate a maximum of 3 people and 2 Bedroom Suites accommodate a maximum of 5 people. Baby Cot or Highchair is not applicable for Hotel Room*

### BOOKING TERMS AND CONDITIONS

- **Minimum 2 night stay applies to Friday & Saturday nights**
- All room types are subject to availability at the time of enquiry
- Bookings will not be reserved without page 2 Credit Card Authorisation Form completed
- For cancellations within 30 days of arrival full fees will apply, including any No Show reservations subject to full fees
- We will contact you at 30 days prior to arrival to obtain full credit card details for the non-refundable prepayment
- All credit card transactions will incur a surcharge
- A Pre-Authorisation of \$200.00 is required at the time of Check-in for security during your stay. Alternatively, if you do not have a credit card, you are required to provide valid photo identification and leave a \$200.00 cash deposit which will be refunded less any incidental charges on departure
- Check-in from 2pm and Check-out is by 11:00AM on the day of departure
- Special requests will be noted on your booking. All requests are subject to availability only and cannot be guaranteed
- Tax Invoices will ONLY be provided upon check out. Receipts for advanced deposits will be issued
- Should you wish to extend your stay post conference, we would be happy to offer you these same rates

**This is a Mantra on Salt Beach Conference**

Please return your completed Booking Form via email: [onsaltbeach.groups@mantra.com.au](mailto:onsaltbeach.groups@mantra.com.au) or call 02 6670 5008

Business Hours: Monday – Friday, 9am – 5pm.

## Credit Card Payment/Authority

Booking Details			
Hotel Name			
Guest Name (as per booking)			
Arrival Date			
Departure Date			
Reservation number			
Payer details			
Full Name			
Postal address			
City/Town		Postcode	
Contract Phone Number			
Email address			
I also authorise the following additional charges (charged on departure)			
Room only	Yes <input type="checkbox"/> No <input type="checkbox"/>	Phone calls	Yes <input type="checkbox"/> No <input type="checkbox"/>
Breakfast	Yes <input type="checkbox"/> No <input type="checkbox"/>	Movies	Yes <input type="checkbox"/> No <input type="checkbox"/>
Internet	Yes <input type="checkbox"/> No <input type="checkbox"/>	Car Parking	Yes <input type="checkbox"/> No <input type="checkbox"/>
Bond	Yes <input type="checkbox"/> No <input type="checkbox"/>	All charges	Yes <input type="checkbox"/> No <input type="checkbox"/>
Others (please specify)			
Credit Card Details			
Name (as printed on credit card)			
Card type	Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Amex <input type="checkbox"/> Diners <input type="checkbox"/>		
Last 4 Digits of Credit card number <small>**(Credit card provided at point of sale)</small>	_____		
<b>Do you require a receipt for Accommodation (package),</b> <small>Note: The guest will be provided on departure with a receipt for all additional charges (if applicable).</small>			Yes <input type="checkbox"/> No <input type="checkbox"/>
I agree and authorise Accorhotels Apartments & Leases to debit my nominated credit card as per the amount(s) nominated, including any authorised guest charges.			Yes <input type="checkbox"/>
I understand that all payments made for accommodation (package) are subject to the Accorhotels Apartments & Leases terms and conditions. Where applicable, any refunds will be made payable to the above named guest.			Yes <input type="checkbox"/>
Signature (as per credit card)		Date	

**Credit Card Fees** – Accorhotels Apartments & Leases also reserves the right to charge a payment processing fee in order to cover its associated administrative costs. Fees are as follows; MasterCard 1.1%, Visa 1.1%, Union Pay 2.00%, Amex/JCB 1.1% and Diners 1.1%

**Security Bond** - On check-in the guest will be required to provide a bond. For further information, please contact us on 07 5665 4428

**Age restrictions** - The named guest above must be 18+ years of age, ID maybe required at time of Check-in.

**Privacy** - We recognise that your privacy is very important and we are committed to protecting the personal information, including credit card details we collect from you. Refer to our Privacy Statement for full details.

**Full Terms and Conditions and the privacy policy** - Available on [www.mantra.com.au](http://www.mantra.com.au)