



Student Services: Special Education Consultant

Position to Commence in 2018

The Association of Independent Schools of NSW (AISNSW) is the peak body for independent schools in NSW and provides a range of services to independent schools across the state.

Education Consultants at AISNSW operate in a dynamic team-oriented environment and work across the curriculum in a diverse range of schools, each with its own ethos, specialties and operational style.

We are currently seeking a dynamic, team member with expertise in supporting students with additional needs and disabilities to join our Student Services team. The Student Services team works in collaboration with AISNSW member schools to assist in addressing the needs of students whom may require additional planning, support and adjustments arising from:

- disability
- additional learning support academic/curriculum
- additional learning support for behaviour/social emotional development
- mental health concerns
- gender identity and gender expression
- or a combination of the above

The work of the Student Services team is expanding as we enhance our services to member schools to place a greater emphasis on supporting schools through a more sustainable approach to building capacity that impacts on school processes.

The successful applicant will be responsible for developing and leading school-based professional learning consultancies and as such will have a thorough understanding of the empirical research underpinning special education and relevant legislation. Extensive curriculum knowledge is essential and an understanding of effective and targeted approaches and strategies to support the learning needs of students at whole-school, whole-class and individual levels is required.

Applicants are required to provide a copy of their curriculum vitae and a covering letter addressing the expanded role description and analysis on the following page.

Applications should be received by the close of business on Monday, 18 September 2017.

All enquiries and applications should be directed to:

Michelle Line
Assistant HR Manager
AISNSW
Level 12, 99 York Street
SYDNEY NSW 2000

Phone: (02) 9299 2845

Email: mline@aisnsw.edu.au

NSW Child Protection legislation applies to this position.



Position Description

The duties of a Student Services: Special Education Consultant at AISNSW may include the following:

- Supporting schools in interpreting the relevant legislative requirements.
- Assisting schools in the implementation of multi-tiered systems of supports to ensure the needs of all students are met.
- Providing support and advice to independent schools in the use of evidence-based approaches to the teaching of students with additional needs.
- Guiding and supporting schools in the analysis of data to inform the development and implementation of explicit, effective and evidence-based approaches and strategies at whole-school, whole-class and individual levels.
- Planning and delivering effective professional learning programs, both face-to-face and online for staff in independent schools as well as developing appropriate resources.
- Providing support to schools regarding NESA curriculum and assessment requirements and accessibility options.
- Representing AISNSW and the independent schools sector on committees and in a variety of forums.
- Some regional travel within NSW required.
- Liaising with other education sectors and agencies.
- Other duties as required by the Executive Director.

Position Analysis

A Student Services: Special Education Consultant at AISNSW needs to possess the following skills and attributes:

- Post-graduate qualifications in special education or other relevant areas.
- Experience as a skilled classroom practitioner and/or learning support/coordinator role is desirable.
- Knowledge of relevant disability legislation and schools' obligations to comply.
 - Critical content knowledge and understanding of evidence-based approaches in the education of students with disability as well as understanding of inclusive practices.
- Highly developed organisational skills and the ability to manage multiple tasks simultaneously while maintaining quality and meeting timeframes.
- Ability to work both collaboratively and independently within a dynamic team.
- Excellent oral and written communication skills.
- Ability to design, coordinate and implement effective school-based and online professional development programs as well as associated resources.
- Commitment to maintaining confidentiality and dealing respectfully with sensitive information.
- Understanding of the educational and legislative context of independent schools.