We have seven portfolios that deliver AISNSW services and support to Independent schools in NSW. Getting in touch is easy - and we’re here to help.

Margery Evans  
Chief Executive

Contact us

Phone our friendly reception who will connect you with the right team or expert.

(02) 9299 2845

OR

Log a request at aisnsw.edu.au/contact-us which will be directed to the right team.

Portfolios

Office of the Chief Executive

Sarah Egan  
segan@aisnsw.edu.au  
0422 988 959

- Policy & Compliance
- Information Technology
- Media & Government Liaison
- School Funding
- Information Technology Advisory Service
- Data
- Human Resources - reports directly to Chief Executive

Regulation, Community & Member Engagement

Douglas Melrose-Rae  
dmelrose-rae@aisnsw.edu.au  
0477 326 486

- Regulation
- Teacher Accreditation
- Member Engagement
- Communications
- Aboriginal & Torres Strait Islander Education
- Community Cohesion
- Early Childhood
- NAPLAN & International Tests
- Overseas & International Students

Teaching & Learning

Kelly Borg  
kborg@aisnsw.edu.au  
0447 744 108

- K-12 Curriculum
- Curriculum Reform
- Literacy & Numeracy
- School Improvement: Effective Schools Service
- Designing for Deep Learning
- Road Safety Education
- Respectful Relationships & Consent Education

Finance & Grants

David Buley  
dbuley@aisnsw.edu.au  
0418 246 481

- Finance
- Grants
- Block Grant Authority (BGA)

Leadership & Learning

Darryl Buchanan  
dbuchanan@aisnsw.edu.au  
0418 601 703

- The Leadership Centre
- The Evidence Institute
- Learning Design Hub
- VET/RTO/Industry Partnerships
- Professional Services

School Operations & Governance

Cathy Lovell  
clovell@aisnsw.edu.au  
0419 241 465

- Workplace Management
- Child Protection
- Legal
- Crisis Management
- Governance
- School Reviews

Student Services

Lisa Ridings  
lridings@aisnsw.edu.au  
0402 149 235

- Mental Health & Wellbeing
- School Counselling
- Students with Disability
- Student Diversity
- Behaviour Support & Student Engagement
- Nationally Consistent Collection of Data (NCCD)
- Student Safety & Consent
If you need AISNSW service or support at your school, our team of experts below can help.

This A-Z Support & Services Directory can help you find the name, email & intake phone number for the teams of experts at AISNSW.

aisnsw.edu.au/aisnsw-contacts

You can also access our information portals, courses & professional services, resources, & the latest news at

aisnsw.edu.au

A

Aboriginal & Torres Strait Islander Education
Aboriginal & Torres Strait Islander Education
Rosalyn Thomas
rthomas@aisnsw.edu.au

Accreditation (Teacher) ....... ISTAA
Caroline Cloke
istaa@aisnsw.edu.au

AISNSW Membership Joining, Benefits, Fees, Services
Membership
Douglas Melrose-Rae
dmelrose-rae@aisnsw.edu.au

Annual Report Preparation ........... Regulation
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

Anti-Discrimination .......... Workplace Management; Student Services
Intake Phone Call 02 9299 2845

Anti-Social & Extremist Behaviour (Safety Hotline)
Community Cohesion
Julia Gyoember
jgyomber@aisnsw.edu.au

Assessment, Reporting & Data ........ Regulation
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

Attendance: Legislation, Requirements
Regulation
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

Attendance Planning ............. Student Services
Intake Phone Call 02 9299 2845

Australian Charities
Not-for-profits Commission (ACNC)
Finance
David Buley
dbuley@aisnsw.edu.au

Australian Early Development Census (AEDC)
Regulation
Ben Arber
barber@aisnsw.edu.au

B

Behaviour Management ............... Student Services
Intake Phone Call 02 9299 2845

Board Training, Appraisals, Reviews & Surveys
Governance
Gareth Scott
gscott@aisnsw.edu.au

Boarding School Support & Advice
Regulation
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

Building: Construction, Design, Planning & Guidelines
Grants Administration
Michelle Hayman
mhayman@aisnsw.edu.au

Bullying & Sexual Harassment ........... Workplace Management
Intake Phone Call 02 9299 2845

C

Capital Grant Funding: Block Grant Authority (BGA)
Grants Administration
Michelle Hayman
mhayman@aisnsw.edu.au

Census ................................... Regulation
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

Change of Principal ................. Data
Andrew Donaldson
adonaldson@aisnsw.edu.au

Child Protection: Reporting, Training, Investigation
Child Protection
Intake Phone Call 02 9299 2845

Child Safe Standards/Creating Safer Independent Schools
Child Protection
Intake Phone Call 02 9299 2845

Company Directorship ............... Governance
Gareth Scott
gscott@aisnsw.edu.au
ICT Reviews .............................. ICT
Maurice Cummins
mcummins@aisnsw.edu.au

Immunisation & Vaccination .............................. Regulation
(Students)
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

Independent Schools’ Sector Data .............................. Data;
Government Relations
Andrew Donaldson
adonaldson@aisnsw.edu.au
Jim Hanna
jhanna@aisnsw.edu.au

Industrial Relations .............................. Workplace Management
Intake Phone Call 02 9299 2845

Insurance for Schools .............................. Finance
Intake Phone Call 02 9299 2845

International Assessments .............................. Regulation
Ben Arber
regulations@aisnsw.edu.au

International Baccalaureate .............................. Regulation
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

K-12 Curriculum Content, Consultancy & Reform .............................. Education Consultancy K-12
Kelly Borg
kborg@aisnsw.edu.au
Sue Pike
spike@aisnsw.edu.au

Key Learning Areas K-12: Conferences & Consultancy .............................. Education Consultancy K-12
Kelly Borg
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Sue Pike
spike@aisnsw.edu.au

Leadership Programs, Development & Training .............................. The Leadership Centre
Jenni-Lee Williams
jwilliams@aisnsw.edu.au

Learning Support .............................. Student Services
Intake Phone Call 02 9299 2845

Legal Counsel .............................. Workplace Management
Intake Phone Call 02 9299 2845

Legislation: Updates, Interpretation .............................. Workplace Management
Intake Phone Call 02 9299 2845

Libraries & Librarian Advice .............................. Education Consultancy K-12
Carlo Tuttocuore
cuttocuore@aisnsw.edu.au

Literacy .............................. Literacy
Renae Watkins
rwatkins@aisnsw.edu.au

ICT Advisory: Software/Hardware, Vendors, Licences .............................. ICT
Graeme Kachel
gkachel@aisnsw.edu.au

ICT Management & Leadership Conference .............................. Professional Services
Chris Woldhuis
cwoldhuis@aisnsw.edu.au

Financial Training for Boards .............................. Finance
David Buley
dbuley@aisnsw.edu.au

Financial Viability Certification .............................. Finance
David Buley
dbuley@aisnsw.edu.au

Flagship Program .............................. The Leadership Centre
Jenni-Lee Williams
jwilliams@aisnsw.edu.au

Funding Calculator .............................. Data
Andrew Donaldson
adonaldson@aisnsw.edu.au

Funding: Recurrent, New Calculations .............................. Policy & Compliance
Jim Hanna
jhanna@aisnsw.edu.au

Governance & Board Issues, Training, Reviews & Surveys .............................. Governance
Gareth Scott
gscott@aisnsw.edu.au
Cathy Lovell
clovell@aisnsw.edu.au

Grant Management .............................. Finance
Kay Winton
kwinton@aisnsw.edu.au

Growing & Nurturing Educators (GANE) .............................. The Evidence Institute
Tiffany Roos
troos@aisnsw.edu.au

HALT Accreditation .............................. ISTAA
Caraline Cloke
istaa@aisnsw.edu.au

HSC: Disability Provisions .............................. Student Services
Intake Phone Call 02 9299 2845

HSC: Rules, Assessment, Reporting, Exams .............................. Regulation
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

ICT Reviews .............................. ICT
Maurice Cummins
mcummins@aisnsw.edu.au

Immunisation & Vaccination .............................. Regulation
(Students)
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

Independent Schools’ Sector Data .............................. Data;
Government Relations
Andrew Donaldson
adonaldson@aisnsw.edu.au
Jim Hanna
jhanna@aisnsw.edu.au

Industrial Relations .............................. Workplace Management
Intake Phone Call 02 9299 2845

Insurance for Schools .............................. Finance
Intake Phone Call 02 9299 2845

International Assessments .............................. Regulation
Ben Arber
regulations@aisnsw.edu.au

International Baccalaureate .............................. Regulation
Intake Phone Call 02 9299 2845
regulations@aisnsw.edu.au

K-12 Curriculum Content, Consultancy & Reform .............................. Education Consultancy K-12
Kelly Borg
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Key Learning Areas K-12: Conferences & Consultancy .............................. Education Consultancy K-12
Kelly Borg
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Leadership Programs, Development & Training .............................. The Leadership Centre
Jenni-Lee Williams
jwilliams@aisnsw.edu.au

Learning Support .............................. Student Services
Intake Phone Call 02 9299 2845

Legal Counsel .............................. Workplace Management
Intake Phone Call 02 9299 2845

Legislation: Updates, Interpretation .............................. Workplace Management
Intake Phone Call 02 9299 2845

Libraries & Librarian Advice .............................. Education Consultancy K-12
Carlo Tuttocuore
cuttocuore@aisnsw.edu.au

Literacy .............................. Literacy
Renae Watkins
rwatkins@aisnsw.edu.au

ICT Advisory: Software/Hardware, Vendors, Licences .............................. ICT
Graeme Kachel
gkachel@aisnsw.edu.au

ICT Management & Leadership Conference .............................. Professional Services
Chris Woldhuis
cwoldhuis@aisnsw.edu.au

Office of the Chief Executive .............................. Leadership & Learning .............................. School Operations & Governance .............................. Regulation, Community & Member Engagement
Finance & Grants .............................. Student Services .............................. Teaching & Learning
<table>
<thead>
<tr>
<th>Category</th>
<th>Subcategory</th>
<th>Contact Information</th>
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</thead>
<tbody>
<tr>
<td>Research: School Based Support, Commissioned</td>
<td>The Evidence Institute</td>
<td>Tiffany Roos <a href="mailto:troos@aisnsw.edu.au">troos@aisnsw.edu.au</a></td>
</tr>
<tr>
<td>Respectful Relationships &amp; Consent Education</td>
<td>Teaching &amp; Learning</td>
<td>Katrina Mostyn <a href="mailto:kmostyn@aisnsw.edu.au">kmostyn@aisnsw.edu.au</a></td>
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<tr>
<td>Risk Assessment &amp; Safety Planning: Students</td>
<td>Student Services</td>
<td>Intake Phone Call 02 9299 2845</td>
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<td>Risk Management &amp; Assessment</td>
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<td>Intake Phone Call 02 9299 2845</td>
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<td>Road Safety Education</td>
<td>Education Consultancy K-12</td>
<td>Jo McLean <a href="mailto:jmclean@aisnsw.edu.au">jmclean@aisnsw.edu.au</a></td>
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<tr>
<td>RoSA (Record of School Achievement)</td>
<td>Regulation</td>
<td>Intake Phone Call 02 9299 2845 <a href="mailto:regulations@aisnsw.edu.au">regulations@aisnsw.edu.au</a></td>
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<td>Safety &amp; Consent (Student)</td>
<td>Student Services; Child Protection</td>
<td>Intake Phone Call 02 9299 2845</td>
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<td>School Improvement: Effective Schools Service</td>
<td>School Improvement</td>
<td>Jorga Marrum <a href="mailto:jmarrum@aisnsw.edu.au">jmarrum@aisnsw.edu.au</a></td>
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<td>School Policies</td>
<td>Regulation</td>
<td>Intake Phone Call 02 9299 2845 <a href="mailto:regulations@aisnsw.edu.au">regulations@aisnsw.edu.au</a></td>
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<td>School Reviews</td>
<td>Workplace Management</td>
<td>Cathy Lovell <a href="mailto:clovell@aisnsw.edu.au">clovell@aisnsw.edu.au</a> Gareth Scott <a href="mailto:gscott@aisnsw.edu.au">gscott@aisnsw.edu.au</a></td>
</tr>
<tr>
<td>SCOUT Data Analysis</td>
<td>Regulation</td>
<td>Ben Arber <a href="mailto:naplanreporting@aisnsw.edu.au">naplanreporting@aisnsw.edu.au</a></td>
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<td>Staff Performance, Performance Management</td>
<td>Workplace Management</td>
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<td>Staff Related Policies</td>
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<td>Support &amp; Operational Staff (SAO) Awards (MEA)</td>
<td>Workplace Management</td>
<td>Evelyn Langton <a href="mailto:elangton@aisnsw.edu.au">elangton@aisnsw.edu.au</a></td>
</tr>
<tr>
<td>Surveys - Perspectives: Your School in Focus, Staff Wellbeing, Graduating Year 12</td>
<td>The Evidence Institute</td>
<td>Tiffany Roos <a href="mailto:troos@aisnsw.edu.au">troos@aisnsw.edu.au</a></td>
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<tr>
<td>Suspension, Expulsion, Exclusion (Student)</td>
<td>Regulation; Workplace Management</td>
<td>Intake Phone Call 02 9299 2845 <a href="mailto:regulations@aisnsw.edu.au">regulations@aisnsw.edu.au</a> Cathy Lovell <a href="mailto:clovell@aisnsw.edu.au">clovell@aisnsw.edu.au</a></td>
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<td>Syllabus Implementation</td>
<td>Education Consultancy K-12</td>
<td>Sue Pike <a href="mailto:spike@aisnsw.edu.au">spike@aisnsw.edu.au</a> Kelly Borg <a href="mailto:kborg@aisnsw.edu.au">kborg@aisnsw.edu.au</a></td>
</tr>
<tr>
<td>Teacher Accreditation (ISTAA &amp; NESA)</td>
<td>ISTAA</td>
<td>Caroline Cloke <a href="mailto:istaa@aisnsw.edu.au">istaa@aisnsw.edu.au</a></td>
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<tr>
<td>Teacher Professional Practice &amp; Standards</td>
<td>ISTAA</td>
<td>Caroline Cloke <a href="mailto:istaa@aisnsw.edu.au">istaa@aisnsw.edu.au</a></td>
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<tr>
<td>Teaching School Hubs</td>
<td>The Evidence Institute</td>
<td>Tiffany Roos <a href="mailto:troos@aisnsw.edu.au">troos@aisnsw.edu.au</a></td>
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<tr>
<td>Vocational Education &amp; Training - (VET, EVET)</td>
<td>VET</td>
<td>Catherine Sip <a href="mailto:csip@aisnsw.edu.au">csip@aisnsw.edu.au</a></td>
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<td>Volunteers</td>
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<td>Intake Phone Call 02 9299 2845</td>
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<td>Waratah Project</td>
<td>Aboriginal &amp; Torres Strait Islander Education</td>
<td>Douglas Melrose-Rae <a href="mailto:dmerose-rae@aisnsw.edu.au">dmerose-rae@aisnsw.edu.au</a></td>
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<td>Website (AISNSW) Login &amp; Password Issues</td>
<td>Data</td>
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<td>Wellbeing: Whole School, Student &amp; Staff</td>
<td>Student Services</td>
<td>Intake Phone Call 02 9299 2845</td>
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<td>Wingara</td>
<td>Aboriginal &amp; Torres Strait Islander Education</td>
<td>Rosalyn Thomas <a href="mailto:rthomas@aisnsw.edu.au">rthomas@aisnsw.edu.au</a></td>
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Photo courtesy of Oakhill College