

Distance Learning at Wenona

Guidelines for Students (Years 5-12)

1. Establish routines and expectations

Begin your studies at 8:20am It is expected you will maintain a normal school day routine as much as possible. Following your normal school timetable as closely as possible is expected. This will assist you to plan your day and manage your time. It is important you take a break at recess and lunch from your learning. This break should be away from screens.

2. Define the physical space for your study

You should establish a space/location where you will learn most of the time. It should be a place that can be quiet at times if possible. When video conferencing, you must move to a space outside your bedroom and be a dressed appropriately. This includes wearing a Wenona Sport or House T-shirt.

3. Communications with teachers

Teachers will communicate with you via Canvas and/or email. You are expected to check all Canvas announcements and emails at the start of each day. These messages will provide you with instructions for your learning and may include notification of planned videoconferencing times. You are encouraged to be proactive and contact teachers when you have questions or if you are experiencing difficulties managing your work.

4. Begin and end each day with a check-in

You will to start and finish each day with a check-in with you PC teacher or classroom teacher (in Junior School). Your teacher can assist with helping you plan the structure of your day. At the conclusion of the school day, you will complete a short questionnaire/evaluation. Check-in with your parents at the end of each day to discuss your learning and any concerns you may have. PC teachers, Year Coordinators and Heads of School are always available to support you with your social, or emotional needs.

For queries about	Contact
a subject, assignment or resource	the relevant classroom teacher
a technology-related problem or issue	email ICTHelp@wenona.nsw.edu.au
a personal or social-emotional concern	your Class Teacher in Kindergarten to Year 6 and Year Coordinator or Heads of School for Years 7 to 12

